



University of the Philippines
LOS BAÑOS

**CALL FOR NOMINATIONS FOR THE NEXT DIRECTOR OF THE
INSTITUTE OF WEED SCIENCE, ENTOMOLOGY AND PLANT PATHOLOGY,
COLLEGE OF AGRICULTURE AND FOOD SCIENCE**

(In compliance with OC Admin Order No. 274 s. 2021)

WHO MAY BE NOMINATED

The following minimum qualifications must be possessed by those who are nominated:

- Outstanding academic credentials
- Five years of satisfactory service to the University, or equivalent experience
- Commitment to the University and to the unit
- Unquestionable moral integrity
- Leadership qualities, and administrative or managerial capability
- Professional maturity

WHO MAY NOMINATE

The following may submit nominations for the Directorship individually, by group, or by sector:

- All personnel (faculty and non-faculty) of the academic unit
- Students of the academic unit
- Alumni of the academic unit
- The Search Committee (SC) may actively search for nominees

WHAT TO SUBMIT

The following nomination papers shall be submitted to the Search Committee:

- A duly signed nomination letter indicating the name/s of the nominee/s and the justification for the nomination. Nomination letter must contain the nominee's conforme.
- Nominee's curriculum vitae, with a two-page summary thereof.

HOW TO SUBMIT

Soft copies of documents may be emailed to mdsese@up.edu.ph.
The SC will not accept printed copies of documents as a public health precautionary measure. All letters/nominations shall be addressed to:

Dr. Maribel L. Dionisio-Sese
Chair, Search Committee for IWEP Director
(Subject Line: IWEP Director Nomination)

**SCHEDULE OF ACTIVITIES
FOR THE SEARCH FOR THE NEW DIRECTOR OF THE
INSTITUTE OF WEED SCIENCE, ENTOMOLOGY AND PLANT PATHOLOGY (IWEP),
COLLEGE OF AGRICULTURE AND FOOD SCIENCE**

ACTIVITIES	DATE/TIME	VENUE/ PLATFORM
1. Organizational meeting of the Search Committee (SC) to discuss the process and arrange schedule	13 July 2021	Virtual
2. Notification of IWEP constituents regarding the search process, schedule, and qualifications of nominees	14 July 2021	Email/ Virtual Platforms
3. Period for SC to accept nominations Deadline: 22 July 2021, 5:00 PM	14-22 July 2021	Email
4. Accomplishment report of incumbent Director and presentation of nominees'/candidates' plans and programs for IWEP in a public forum	27 July 2021 9:00 AM – 12:00 PM	Virtual
5. Interview/Consultations with IWEP constituents	29 July 2021 Faculty 9:00 AM – 10:30 AM	Virtual
	29 July 2021 REPS and Admin Staff 10:30 AM – 12:00 PM	
	29 July 2021 Students 1:30 PM – 3:00 PM	
	29 July 2021 Alumni and Professor Emeritus and Other Walk-ins (Sectoral Representatives) 3:00 PM – 4:30 PM	
6. Interview with Candidates	02 August 2021 9:00 AM – 12:00 PM	Virtual
7. Consolidation, preparation and finalization of report of the search process by the SC members	02-06 August 2021	Virtual
8. Submission of SC report to the UPLB Chancellor	09 August 2021	Email/Print

SEARCH COMMITTEE MEMBERS:

Dr. Maribel L. Dionisio-Sese (Chair), CAS

Prof. Arlene C. Gutierrez, (Faculty Representative), DAME-CEM

Ms. Virma Rea G. Lee, (REPS Representative), IPB-CAFS

Ms. Mary Rose Ann S. Eusebio (Administrative Staff Representative), RMO

Ms. Paola Beatriz B. Quidilig (Student Representative), CHE

Ms. Pamela C. Joyosa (Recording Secretary), CAS